

SI ref: **SI619**

Divisional lead for action plan: Dr Christine Gregson (Interim Clinical Lead Acute Medical Unit) / Dr Ben Killingley (Clinical Lead Acute Medicine)

Duty of candour lead: Christine Gregson, Consultant Physician & Interim Clinical Lead Acute Medical Unit / Daniel Wallis, Consultant in Emergency Medicine & Governance Lead Emer

Recommendation	SMART actions	Priority / Due date:	Responsible person	Evidence	Monitoring (e.g. audit)	Completed date:	Trust-wide learning Y/N	Update
1. Guidance on the care of patients with hyponatraemia to be reviewed at local Clinical Governance meetings (Acute Medical Unit and Emergency Department).	Current (national / international) and future (Trust) guidance on the care of patients with hyponatraemia to be reviewed at local Clinical Governance meetings (Acute Medicine and Emergency Department).	High / 2021-22	AMU: Dr Ben Killingley ED: Dr Daniel Wallis	Discussion of guidance on the care of patients with hyponatraemia recorded in CG meeting minutes.	Emergency Services Divisional Quality & Safety Board	ED: 19/11/2021	Y	
2. Creation of a guideline on hyponatraemia for the Trust's Medical Emergency Document Library.	Production of new MEDL guideline for hyponatraemia led by Endocrinology Department, in consultation with Acute Medicine and Emergency Medicine staff. Publish MEDL on UCLH intranet.	High / April 2022	Dr Helen Simpson/ Dr Marc George	Completed guideline on hyponatraemia available in the Trust's intranet Medical Emergency Document Library (MEDL)	Emergency Services Divisional Quality & Safety Board		Y	
3. and 4. Ensure formal teaching on the care of patients with neurological presentations - and in particular patients with altered mental state / behaviour - and on hyponatraemia is included in the rolling training programmes in Acute Medicine and Emergency Medicine.	Formal teaching on the care of patients with neurological presentations - and in particular patients with altered mental state / behaviour - and on hyponatraemia to be included in the rolling training programmes in Acute Medicine: <b>a.</b> Junior doctor lunchtime teaching session on neurological presentations <b>b.</b> Junior doctor lunchtime teaching session on hyponatraemia; and in the Emergency Medicine morning teaching programme.	High / January 2022	AMU: Dr Ben Killingley / Dr Ben Lovell ED: Dr Dipak Mistry (College Tutor)	Record of training programmes in Acute Medicine and Emergency Medicine	Emergency Services Divisional Quality & Safety Board		Y	

5. Review of the patient's initial CT scan at the Imaging Department's Learning Meeting.	The patient's initial CT scan to be added to the agenda for review, and learning shared, at the Imaging Department's Learning Meeting.	High / January 2022		Review of the patient's CT head scan on Imaging Department's Learning Meeting agenda, and outcome reflected in the meeting minutes.	Imaging Clinical Governance committee		N	
	Findings of the updated SI report to be shared with the patient's mother, and Duty of candour completed.	High / February 2022	Ms Cathy Mooney, Director for Quality & Safety	Report sent, and meeting with clinicians offered. Duty of candour documentation in Epic EHRS and in Datix incident reporting system.	Quality & Safety	Original SI report sent on 10/12/2021, and offer of meeting made on 10/12/2021 and 06/01/2022.	N	